

PROACTIVE DISCLOSURE u/s 4(1)b OF RIGHT TO INFORMATION ACT-2005 OF OFFICE OF THE LAND ACQ.OFFICER (NH) GANJAM:CHATRAPUR

1. Particulars of the organization, fuction and duties:

The Office of LAO & CA(NHAI), Ganjam,Chatrapur has been started functioning w.e.f. 17.3.2001 in pursuance of Govt.of India GAZettee Notification No.SO239(E) dt. 17.3.2001 of MORT, New Delhi for the purpose of acquisition of land in favour of NHAI, for widening/4 lanning of NH-5 including strengthening of existing road and construction of bye passes as per the provision of NH Act-1956 in Ganjam, District covering the Road stretch from Km 233/000 to Km 319/632 and km 223/002 to Km.225/400 of package ORV-II & OR-VIII from Narayani Junction to Ichapuram.

2. Powers and duties of Officers and employees:

In accordance with the Notification No.SO239(E) dt. 17.3.2001, the Govt.of India MORTH, New Delhi have appointed an OAS Officer of State Govt. as LAO & CA(NHAI), Ganjam,Chatrapur to function as such authority to acquire private and Govt.lands and to make payment of compensation under the provisions of NH Act-1956. The Officer notified as LAO & CA(NH) has been provided with certain Ministerial Officers and field staf like R.Is, Amins and Chainmans to conduct field measurement and determination of compensation of land, structure and trees over acquired lands. The duties of LAO & CA(NH) is also to assess and realize the capitalized value of Govt.lands acquired for the purpose.

3. Procedure followed in decision making process including channels of supervision and accountability:

The procedure is to be followed by the CA &NH who has been vested with power to acquire land on behalf of NHAI is to conduct the survey of the proposed acquisition area thorough his field functionaries with P.D.,NHAI,PIU, Berhampur on behalf of Central Govt. and prepare the list of land particulars for publication in the Official Gazette u/s.3(A) and 3(D) of NH Act-1956.

4. Set norms for discharge of its functions:

The norms of the provisions of NH Act-1956 pertaining to sections 3, 3(A), 3(B), 3(C), 3(D),3(E),3(F), 3(G), 3(H) and 3(I) are fully applicable to discharge the functions of this Office

5. Rules, Regulations, Instructions, Manuals and Records.

The records are being maintained in the Office of LAO & CA(NH), Ganjam,Chatrapur under the provisions of different norms of law as indicated against the registers stated below:

- 1. Receipt of letters register – As per ORM-1964*
- 2. Issue register of letters– As per ORM-1964*
- 3. File Register-- As per ORM-19*
- 4. Case Book under compensation- As per OGFR*
- 5. Cash Book under contingent- As per OGFR*
- 6. Enjoyment Register under L.A.Act-1864.*

6. Categories of documents in control of the authority.

The following categories of documents are available in the Office of the LAO & CA (NH), Ganjam, Chatrapur.

- I. L.A.case records consisting of Ordersheet, compensation awards, Amin yadasts, Notices u/s.3(G) of N.H.Act-1956 and C.C.vouchers.*
- II. 3(A) and 3(D) Notifications of lands pertaining to villagewise khatians and plots to be acquired for the purpose of widening of NH-5 published in the Govt.of India Gazettee*
- III. Important circulars and Orders pertaining to land acquisition matters under NH Act-1956*
- IV. Important meeting decisions resolved in the high level committees constituted by the officers of State Govt.*
- V. Advertisement of land schedules in the daily newspapers.*

7. Arrangement for consultation with public in relation to formulation of policy and its implementation.

During the course of conducting field survey by LAO & CA(NHAI) and the joint enquiry by the LAO with R.O and L.A. field staff the public relation can be established. Besides the Officer while making awards of compensation and disbursement of compensation there is every possibility of public relation.

8. Boards, Councils, Committees of the Deptt. and whether their meetings are open to public and its minutes accessible thereof.

Not applicable to this office.

9. Directory of Officers and employees of the Deptt.

The Requisitioning Officer i.e. P.D.,NHAI,PIU, Berhampur on behalf of the Govt.of India, MORTH,New Delhi, is the funding authority who acquire the lands for widening of NH-5 through an Officer of Revenue & D.M.Deptt. Orissa, Bhubaneswar who has been declared as the LAO & CA(NH) by an Official Gazettee and the Collector of the Dist. has been appointed as the Arbitrator for settlement of the claims of the awardees arised out of L.A.matters.

10. Monthly remuneration and system of compensation as received by the Officers and employees.

The Officers and employees working in this office are being paid salaries etc. from the regular establishment of different Offices of Govt.of Orissa. No monthly remuneration or compensation are being paid.

11. Budget allocated for each of its agency indicative of particulars of all plans, proposed expenditures and reports on disbursement.

The P.D.,NHAI,PIU, Berhampur represented on behalf of Govt.of India,MORTH,New Delhi has to place the Budget estimate on different units of expenditure after receipt of the requirements from the LAO & CA(NHAI) of different districts and to recommend the same

to the NHAI Headquarters, New Delhi for allocation of funds. The LAO & CA (NH)s after receipt of the funds from the N.H.Headquarters will take steps for the disbursement of compensation and other dues. He also take steps to submit the time to time reports regarding the utilization certificate to the funding authority.

12. Manner of execution of subsidy programmes and amount allocated and details of the beneficiaries.

Nothing to comply.

13. Receipts of consessions, permits or aurthorisation granted.

In case of disbursement of compensation, if the awardee concerned is found absent due to some domestic reasons, he can authorize through an affidavit/General Power of Attorney to any of his legal heirs to receive the compensation amount awarded by the C.A.

14. Information on Electronic form.

No such facilities available in this office.

15. Facilities to Citizen for obtaining information.

There are facilities under provisions of ORM and RTI Act-2005 to obtain the Certified copy of records to the Citizens.

16. Details of Public Information Officers.

I.The P.I.O, Ganjam Collectorate, Chatrapur who monitors the RTI Act-05 to facilitate the public for obtaining records relating to this office under this Act.

II.The public can also avail certified copies of the documents from this office under the provisions of the ORM-1964 by submitting copy applications to the Dy.Collector, Record Section of Ganjam Collectorate, Chatrapur.

17. Such other information as may be prescribed.

The public/awardees under NH Act,1956 can avail any such informations pertaining to his claims by contacting/consulting with the Officer concerned during the course of survey/field measurement or at the time of disbursement of compensation.

Sd-
L.A.O & C.A (NH)
In-charge.