

**PROCEEDING OF THE DISTRICT REVENUE OFFICERS MEETING AND
DISTRICT STEERING COMMITTEE MEETING HELD ON 23.12.2009 AT
COLLECTORS CONFERENCE HALL, CHATRAPUR**

The meeting was presided over by Collector, Ganjam and graced by the Hon'ble Minister, Revenue & Disaster Management Deptt., Orissa. It was attended by, Supdt. Of Police, Chatrapur & Berhampur, A.D.M.(Rev.), Sub-Collector Chatrapur, Bhanjangan, Berhampur, Supdt. of Excise, Revenue Officers of Sub-Collector's Office, all Tahasildars, Addl. Tahasildars, A.S.O. Computer Cell of Tahasils, Mining Officer, Berhampur, Drugs Inspector, Bhanjanagar and Dist. Sub-Registrar, Chatrapur.

At the beginning, Collector welcomed the Hon'ble Minister and the participants to the meeting. A.D.M. (Revenue) also welcomed the Hon'ble Minister and glad to intimate that under the leadership of Collector the District Administration has taken all possible steps to reach the people to provide them immediate services as per their need and for this it has introduced Single Window System in the District to give direct service to the People. He has further submitted that the District has taken a special programme for issue of School Certificates to the Students at School level / College level and has taken all possible measure for settlement of 2 Lakhs Gramakantha holdings with the occupiers as early as possible. Tahasildars have been compelled to hold camp court in the Rural areas at least 15 days in a month and disposed of all type of Revenue Cases in the camp court only and hear the grievances of public.

SCHOOL CERTIFICATE

A.D.M. has explained that the School Certificate Programme is continuing in all 22 Tahasils in the District. He has apprised the Hon'ble Minister about the performance of each Tahasildar on distribution of School Certificate during this Year. The Hon'ble Minister, expressed his satisfaction on soumoto implementation of this Programme by the Collector which gives a good result to the Students, Collector asked the Tahasildar Purushottampur, Polasara, K.S.Nagar, Sanakhemundi, Digapahandi, Bhanjanagar & J.N.Prasad to cover all the balance students by end of January 2010.

The Hon'ble Minister also advised the Tahasildars to be cautious while issuing caste certificate to the schedule caste persons who have converted to other religion i.e. Hinduism to Christian. The details of Tahasilwise distribution of School Certificates is given below.

SL NO	NAME OF TAHASILS	TOTAL NO OF SCHOOLS	TOTAL STUDENTS	NO OF STUDENTS COVERED	BALANCE	CERTIFICATE ISSUED					
						RESIDENT	INCOME	SC	ST	OBC	SCBC
1	Chatrapur	21	3577	3577	0	2857	1923	316	0	348	220
2	Purushottampur	24	3192	2252	940	1740	188	125	0	43	156
3	Kodala	8	1182	1182	0	1009	168	59	0	125	88
4	Khalikote	38	3866	3235	631	3235	3235	255	145	125	95
5	Hinjili	22	3572	3410	162	2436	640	117	2	103	112
6	Ganjam	15	2973	2089	884	2089	2089	448	292	669	67
7	Polasara	23	3225	1865	1360	1862	300	2	1	0	0
8	K.S.Nagar	19	3341	3224	117	2935	1995	125	0	235	477
9	Berhampur	53	9673	6728	2945	5208	402	355	107	643	475
10	Digapahandi	35	4451	3501	950	3501	3404	324	121	0	16
11	Konisi	19	2776	2257	479	2257	2257	325	29	843	396
12	Chikiti	9	1174	998	176	1011	923	67	17	65	183
13	Patrapur	19	2147	2021	126	2021	0	362	122	1227	0
14	Sanakhemundi	19	3649	1514	2135	1514	0	02	19	0	75
15	Bhanjanagar	23	5121	3937	1184	2438	2438	546	193	334	1571
16	J.N.Prasad	26	3749	2949	800	2393	992	745	80	896	1862
17	Belaguntha	17	3124	3124	0	1975	1975	302	23	222	1396
18	Aska	19	1600	1600	0	1600	266	176	0	206	278
19	Seragarh	21	1443	1201	242	1156	562	293	0	337	546
20	Dharakote	12	731	731	0	567	60	141	24	156	172
21	Buguda	22	4310	4113	197	4113	700	436	44	1583	1995
22	Sorada	18	2611	2344	267	2344	2344	266	227	447	402
TOTAL		482	71487	57852	13595	50261	26861	5787	1446	8607	10582

ACTION PLAN

A.D.M has detailed the steps taken under Action Plan in the District to the Hon'ble Minister. He has submitted that verification of ROR on transfer of land from ST to non ST and SC to non SC person have been completed in respect of 892 village at Tahasil level out of the total village of 2378. Similarly, verification of Registration deed on transfer of land from ST to non-ST and SC to non-SC is also going on in all the Sub-Registrar of this District. 700 illegal transfer of land from ST to non ST and 4206 illegal transfer of land from SC to non SC persons have been detected so far in the District. A.D.M. also asked the Sub-Registrars to submit detailed report on this illegal transaction to the concerned Sub-Collectors immediately so as to enable them to take steps for initiation of case U/S 23 of O.L.R Act and U/S 3A and 3B of of Regulation 2/56. He has also expressed his displeasure on slow progress on verification of record at Tahasil level and for non detection of a single illegal transaction so far. He has further stated that cases

where " **àa@ûA^ \Lfù^ûU**" are recorded in the ROR also attract the provisions U/S 23A of OLR Act. He has instructed all the Tahasildars to be vigilant on verification of ROR and take all possible measures to expedite the verification work during the coming months.

EXCISE ENFORCEMENT

The Supdtt. of Excise , Ganjam has explained in detail about the Excise raids conducted in Ganjam & Berhampur Police District to the Hon'ble Minister in the Meeting . He has stated that excise raids have been conducted by the multi disciplinary squad with Police assistance regularly in both the Police Districts. He has further submitted that good number of excise raids have been conducted during this year and the police authority has also well co-operated in the raids. Number of raids, arrest and seizure of articles have been increased during this year in comparison to the performance of last year. A.D.M, Revenue has also intimated to the Hon'ble Minister that the District administration has introduced dress code for the sales men of C.S Shops and uniforms have been supplied accordingly. Also Identity cards have been issued to the sales man of foreign liquor shops. It is submitted by the Tahasildar Chikiti and Patrapur that the monthly Tahasil level committee meeting of their Tahasil for the month of November has not been conducted due to absence of excise staff. Collector has asked the Suptt. Of Excise to call for the explanation for their absence and submit a detailed report immediately to A.D.M.(Revenue) . He has also instructed the Supdtt.of Excise to focus on the sensitive areas and continue the raids.

SINGLE WINDOW

Collector apprised the functioning of Single Window at Tahasil level to the Hon'ble Minister in the Meeting. He has instructed all the Sub-Collectors and Tahasildars to streamline the Single Window System and ensure that all the certificates, certified copies and Pattas be distributed through Single Window only.

DISPOSAL OF REHABILITATION ASSISTANCE CASES

Collector reviewed the Rehabilitation application pending with the Tahasildars by end of November2009. 147 Rehabilitation applications are pending with the Tahasildars for submission of enquiry report as on to day. The highest pending is 44 in Berahampur Tahasil followed by 18 in Bhanjanger, 17 in Chatrapur and 12 in Digapahanbdi Tahasil. He has instructed all the Tahasildar to expedite the enquiry reports pending with them as early as possible.

ENFORCEMENT OF MINOR MINERALS.

The details of seizure of vehicles and collection of penalty and royalty from enforcement of extraction & transportation of minor minerals from 22-11-2009 to 11-12-2009 by the Tahasildars is as follows.

Name of the Tahasil	COLLECTION FROM 22-11.2009 TO 11-12-2009					PROGRESSIVE COLLECTION UP TO 11-12-2009		
	Type of vehicle seized		Fine Collected (In Rs.)	Royalty Collected (In Rs.)	Total	Fine Collected (In Rs.)	Royalty Collected (In Rs.)	Total
	Truck	Tractor						
CHATRAPUR	0	1	2000	155	2155	30000	1243	31243
KODALA	0	5	12400	516	12916	49514	1940	51454
KHALLIKOTE	0	2	4500	0	4500	59157	949	60106
PURUSOTAMPUR	0	0	0	0	0	37000	822	37822
HINJILICUT	0	2	2000	84	2084	12000	947	12947
BERHAMPUR	0	11	20459	849	21308	164858	32523	197381
DIGAPAHANDI	0	1	7000	70	7070	96217	2862	99079
KONISI	0	4	24000	0	24000	155972	2878	158850
CHIKITI	0	4	6500	168	6668	64439	1916	66355
PATRAPUR	0	14	58182	2836	61018	248990	88374	337364
BHANJANGAR	0	1	2500	0	2500	9000	239	9239
ASKA	0	3	7874	126	8000	34113	1387	35500
SURUDA	0	1	5000	142	5142	43000	870	43870
BUGUDA	0	5	14150	350	14500	34150	1250	35400
SERAGARH	0	2	2000	84	2084	41222	978	42200
SANAKHEMUNDI	0	4	8000	165	8165	37200	834	38034
K.S.NAGAR	1	4	15447	959	16406	55247	989	56236
J.N. PRASAD	0	0	0	0	0	23460	894	24354
GANJAM	0	7	15000	674	15674	22000	921	22921
DHARAKOTE	0	1	2458	42	2500	7458	348	7806
POLASARA	0	0	0	0	0	9000	0	9000
BELAGUNTHA	0	1	2000	42	2042	11500	168	11668
TOTAL	1	73	211470	7262	218732	1245497	143332	1388829

Collector appraised the enforcement on minor minerals for illegal extraction and lifting of minor minerals in the District to the Hon'ble Minister. He has expressed his satisfaction on the performance of Tahasildar Patrapur, Berhampur, Konisi & Digapahandi and expressed his displeasure on poor performance of Tahasildar, Bhanjanagar, Purusottampur, Chatrapur, Aska for their enforcement activities on minor minerals during the period from 21-11-2009 to 11.12.2009. The Hon'ble Minister has also observed that the performance of Tahasildars of Chatrapur & Bhanjanagar Sub-Division in comparison to the performance of the Tahasildars of Berhampur Sub-Division is poor. He has instructed the Tahasildars to improve their performance and take all legal action against illegal extraction and lifting of minor minerals.

REGULARISATION OF ADVANCE POSSESSION.

The details of Govt. land given advance possession to different organisation are as follow.

Name of the Tahasil	Area given in Advance possession	Department to whom advance possession given	Remarks
Berhampur	Ac. 1536.310	ADGM, School, Golabandha	Pending with Tahasildar
Konisi	Ac. 320.590	ADGM, School, Golabandha	Pending with District Office
Digapahandi	Ac. 6.155	Co-operative Deptt.	Pending with Tahasildar
Chatrapur	Ac. 120.116	SOUTH CO	Pending with Govt.
Aska	Ac. 30.760	Spinning Mill Aska	Pending with B.O. Revenue & Govt.
Purushottampur	Ac. 6.000	O.P.T.C, Ltd., Bhubaneswar	Pending with B.O. Revenue

From the above it is seen that the alienation / lease proposals are pending with Tahasildar Berhampur, Konisi & Digapahandi for submission. A.D.M. instructed them to take immediate steps to submit the pending alienation / lease proposals to District Office to regularise the advance possession of land given to different quarters forthwith.

SETTLEMENT OF GRAMKANTHA LAND

The details of collection of application for settlement of Gramakhanta land in the camp courts are given below.

Name of the Tahasil	No. of R.I Circle	Total No. of Village in the Tahasil	NO. of applications collected	No. of villages completed	No.of camp court attended by the Tahasildar	No. of camp court attended by the Sub-Collector
Chatrapur	11	89	4679	36	04	2
Purusotamapur	11	130	2850	17	04	01
Kodala	3	50	1416	11	9	1
Khalikote	13	339	4434	53	16	7
Hinjili	14	52	6123	16	29	8
Ganjam	6	113	1444	13	10	1
Polasara	9	138	1281	11	05	0
K.S.Nagar	5	81	1143	4	3	1
Berhampur	22	105	4356	25	10	4
Digapahandi	15	271	10103	120	16	02
Konisi	13	94	5586	35	26	04
Chikiti	4	76	3466	29	15	05
Patrapur	9	352	11510	80	24	2
Sanakhemundi	7	162	6643	34	6	1
Bhanjanagar	8	142	3330	64	8	3
J.N.Prasad	8	148	3748	70	8	5
Belaguntha	6	93	3170	45	7	3
Aska	8	62	6597	56	9	5
Seragarh	9	61	3663	38	4	1
Dharakote	7	120	5005	79	4	2
Buguda	4	102	4032	48	04	02
Sorada	6	142	3859	71	18	6
TOTAL	198	2922	98438	955	239	66

The Hon'ble Minister has reviewed the performance of Tahasildars on collection of application for settlement of Gramakantha Paramboke lands in the District, Tahasil wise. He has pointed out that the performance of Tahasildar Bhanjanagar , K.S. Nagar, Polasara and J.N.Prasad are not up to the mark in comparison to the performance of the other Tahasildars of the District. Collector asked these Tahasildar to improve their performance during the coming months. He has also requested the Hon'ble Minister to provide contingency to the Tahasidars to make the programes successful as no sufficient contingency is available with the District Administration to provide sufficient forms and other materials to the Tahasils . The Hon'ble Minister assured the Collector to take steps on this.

TATA SEZ.

The lease Proposal for Tata SEZ are pending in Berhampur & Chatrapur Tahasil only. A.D.M. instructed the Tahasildars to expedite the lease proposal pending with them immediately to district office as it is badly delayed at their level.

PENSION CASES

Collector reviewed the position of pending pension cases with the Tahasildars and the Sub-Collectors in the meeting and instructed all of them to take immediate action to submit the final pension papers on the pending cases to District Office immediately.

DEDPARTMENTAL PROCEEDINGS

Collector reviewed the of D.P cases pending with the Officers for submission of enquiry report in this District. The highest pending is at Sub-Collector's Office, Berhampur. He has instructed all the Sub-Collectors and other Enquiry Officers to complete the enquiry of the D.P. cases pending with them and submit the enquiry reports to District Office immediately.

MINING

Collector has apprised the Hon'ble Minister that 38 working and non. working mines are existing in this District. It was decided in the last Revenue meeting to conduct a joint inquiry on these mining to ascertain the present status of the mining. The Mining Officer, Ganjam Circle, Berhampur submitted that inquiry has already completed in respect 9 mines and the inquiry on the rest sources are in progress. Collector expressed his displeasure on the poor performance of the Mining Officer and instructed him to complete the inquiry at least on 15 minings by end of January, 2010 and submit a factual report to District Office immediately.

CADASTRAL RESURVEY / UPDATION

The Executive of Orissa Space Applications Centre, Orissa has presented the Pilot Cadastral Resurvey in village Pitambarpur Sasan & Bijayapadmanavpur village under Digapahandi Tahasil in the Meeting. The Hon'ble Minister and Collector Ganjam have appreciated presentation of ORSAC and instructed the Executive to consult with the Tahasildars while fixing the boundary dispute and referred the list of miss match plots to Tahasildars before finalisation of the process.

COLLECTION OF LAND REVENUE

The Unit wise Collection of this District against the Target is as follows.

UNIT	TARGET	COLLECTION	%AGE
RENT	4890963.78	1166668.25	23.85
CESS	14408818.00	2273142.05	15.78
N.CESS	819.91	1543.45	188.25
PART-I (TOTAL)	19300601.69	3441353.75	17.83
SAIRAT	55102621.06	3121769	5.67
MISC. REVENUE	125632777.26	80579855.25	64.14
PART-II (TOTAL)	180735398.32	83701624.25	57.69
CBWR	98393669.86	5739218.45	5.83
FWR	1570330.14	48786.75	3.11
PART-III (TOTAL)	99964000	5788005.20	5.79

Collector reviewed the Collection position unit wise and Tahasil wise in the Meeting. He has expressed his displeasure on poor collection performance of Tahasildars on Part-I and Part-III account. He has pointed out that collection of govt. dues under Part-I and Part-III account is the duty of R.Is. Owing to the negligences of their duties on this, the collection under these Units are not up to the mark. He has also pointed out that adequate preparation and programme for Collection for this year has not yet been made in most of the Tahasils. He has further instructed all the Tahasildars to fix monthly Target to each R.I and review their performance twice in a month regularly. Any slackness pointed out in part of the RIs be proceeded against for disciplinary proceeding. All the arrears dues be booked under Certificate Cases forthwith as the collection session is just approaching.

SUBMISSION OF REVISED D.C.B FOR THE YEAR 2008-2009.

The revised consolidated DCB of the District for the year 2008-09 is in Progress.

ASSESSMENT OF WATER TAX

A.D.M stated that some additional certified areas are pending for assessment particularly in sorada , Ganjam, Patrapur, Digapahandi and Kodala Tahasil. This amounts leakage of Revenue. He has instructed the Tahasildars of these Tahasils to look into this personally to take all possible steps to assess water tax on these areas forthwith.

SETTLEMENT OF SAIRAT SOURCES

The details of disposal of Sairat sources for the year 2009-10 is as follows.

Name of the Tahasil	Total Sairat Sources for the Year 09-10	No. of Sources settled up to previous month for the year 09-10	No. of sources settled during this month for the year 09-10	Total no. of sairat sources settled for the year 09-10	Balance for settlement
Berhampur	85	62	0	62	23
Konisi	74	39	0	39	35
Patrapur	37	14	0	14	23
Chikiti	32	29	0	29	3
Digapahandi	48	33	0	33	15
Sanakhemundi	52	27	0	27	25
Chatrapur	45	38	2	40	5
Khallikote	21	18	0	18	3
Kodala	7	5	0	5	2
Purushottampur	41	31	0	31	10
Hinjili	24	23	0	23	1
Ganjam	30	23	0	23	7
K.S.Nagar	51	35	3	38	13
Polasara	40	24	0	24	16
Bhanjanagar	43	18	0	18	25
Buguda	57	34	0	34	23
Aska	36	30	0	30	6
Surada	19	16	1	17	2
Seragarh	23	10	0	10	13
Dharakote	23	18	0	18	5
Belaguntha	34	11	0	11	23
J.N.Prasad	45	19	0	19	26
	867	557	6	563	304

A.D.M reviewed the progress of settlement of Sairat Sources by the Tahasildar in the Meeting. 310 Sairat Sources are still pending in different Tahasil for settlement. A.D.M. instructed all the Tahasildars to take immediate steps to settle these sources by auction or by negotiation to avoid leakage of revenue.

A.D.M has stated that except the Tahasildar Sanakhemundi, Digapahandi & Berhampur the other Tahasildar of this District have not updated the data in NIC Software till date. He has instructed them to update the data in NIC Software immediately. He has also pointed out that in some of Tahasils upset prices have not been approved by the competent authority and fixation of upset prices are not made as per Rule. He has instructed the Tahasildars to be cautious while fixation of Upset price of a source and adhere to the rules as prescribed. The District Office has already draw a Annual Auction Programme for auction sale for the year 2010-11 and communicated all the Tahasildars vide this Office Letter No. 2746 dt.18-12-09. The A.D.M has instructed all the Tahasildars to follow the date line given in the Programme strictly and take steps for issue of notice for the dates well in advance for the auction of the source.

DISPOSAL OF REVENUE CASES.

MUTATION

A.D.M. has apprised the Hon'ble Minister about the institution and disposal of Mutation cases in the District. He has stated that the Mutation cases have been instituted on online only. 5700 Mutation cases are disposed of by the Tahasildars in the camp courts. Minister has expressed his displeasure on the camp court conducted by the TAhasildar Kodala, Khalikote, Ganjam during this month. He has asked all the Tahasildar to disposed of cases only in the camp courts.

A.D.M. also instructed all the Tahasildars to submit the monthly progress report by 2nd of each month along with the disposal of various types of Revenue cases in the camp court. He has also instructed all the Tahasildars to be punctual on submission of their tour programmes and tour diaries to their Sub-Collector by 10th of each succeeding month. He has also instructed the Sub-Collectors to review the tour diaries at their level and submit the review report to Dist. Office in time.

It is pointed out by the Tahasildars in the Meeting that the vendees have failed to produce the documents on notice while disposing of Mutation cases instituted through the STRs and address in the STRs are not properly mentioned for which the disposal of Mutation Cases through STRs is low. A.D.M instructed all the Sub-Registrar to ensure proper address of the purchaser at the time of Registration and released the document within 15 days from the date of its Registration. He is also instructed the Tahasildars to submit a detailed list of conversion of land U/S 8-A of O.L.R Act to their Sub-Registrar in every month. The Hon'ble Minister also instructed the Sub-Registrars to ensure that the registration must be transparent and the Bench Mark Valuation be opened to the public for their information.

ENCROACHMENT

The Institution and disposal of Encroachment cases during the month of October 2009 has been reviewed by the A.D.M in the meeting. Pre-80 Forest Encroachment cases are pending in Sorada, Kodala & Khallikote Tahasils. Govt. of India has already approved the pre-80 encroachment area for settlement in favour of eligible encroachers. In case of death of the Pre-80 encroachers the land may be settled with their legal heirs.

The Hon'ble Minister also instructed all the Tahasildars to take steps for settlement of Govt. land with the encroachers who are eligible for settlement under the OPLE Act and the lands encroached by the big land lords be evicted forthwith.

PROJECT VASUNDHARA

A.D.M. Revenue apprised the Hon'ble Minister the progress on distribution of house site under Project Vasundhara in this District. He has submitted that Target has already been communicated to the Tahasildars under this Project for the Year 2009-10. The Hon'ble Minister instructed all the Tahasildars to take immediate steps to achieve the Target communicated to them by the District Office by end of March 2010 positively.

O.P.D.R CASES

Collector reviewed the institution and disposal of OPDR cases by the Sub-Collector / Special Certificate Officer / Deputy Collector of Sub-collectors Office and Tahasildars during the month of November 2009 in the Meeting. The disposal is not up to the mark. Collector asked all the Certificate Officers to submit a detailed list of warrant of arrest pending in different Police Station so as to move the concerned S.Ps for its immediate execution. He has also instructed all the Tahasildars and Special Certificate Officers to issue warrant of attachment in the pending O.P.D.R cases forthwith and requested the Sub-Collectors to take steps for its execution during their tour to Tahasils.

LAND PASS BOOK

The distribution of Land Pass Book against the holdings is not up to the mark. ADM instructed all the Tahasildars to give Target of 20 to each R.Is every month and impress them to achieve this Target.

CASES U/S 22 OF O.L.R ACT

446 cases U/S -22 are still pending for disposal in this District by end of November 2009. The highest pending is 280 in Berhampur Sub-Division followed by 93 in Bhanjanagar and 73 in Chatrapur Sub-Division. A.D.M. instructed all the Sub-Collectors to take sincere efforts to reduce the pending forthwith.

COLLECTION OF PREMIUM U/S-8(A) OF OLR ACT.

The Collection of premium U/S 8-A of O.L.R Act is as follows.

Sl. No.	Name of the Tahasildar/ Addl. Tahasildar	Target fixed for Collection	Progressive collection	%age of Collection
1	BERHAMPUR	14500000	10935877	75.42
2	KONISI	2500000	1012820	40.51
3	DIGAPAHANDI	300000	363692	121.23
4	CHIKITI	300000	296755	98.92
5	PATRAPUR	200000	106050	53.03
6	SANAKHEMUNDI	200000	5511	2.76
7	CHATRAPUR	2400000	539080	22.46
8	KHALLIKOTE	500000	295440	59.09
9	KODALA	100000	56983	56.98
10	PURUSOTTAMPUR	300000	404404	134.80
11	HINJILICUT	1000000	113070	11.31
12	POLASARA	100000	53767	53.77
13	K.S.NAGAR	100000	19600	19.60
14	GANJAM	400000	105953	26.49
15	BHANJANAGAR	800000	452753	56.59
16	ASKA	400000	34590	8.65
17	SORADA	100000	77760	77.76
18	BUGUDA	200000	79815	39.91
19	SERAGARH	200000	27440	13.72
20	BELAGUNTHA	200000	0	0.00
21	J.N.PRASAD	100000	0	0.00
22	DHARAKOTE	100000	7000	7.00
TOTAL		25000000	14988360	59.95

A.D.M instructed all the Tahasildars to take immediate steps for initiation of sou motto cases and improve their collection performance during the coming month so as to achieve the District Target. He has further instructed the Tahasildars to check at least 10% of the land converted U/S 8-A in the field during the camp to Circle Office.

CASES U/S 23 OF O.L.R ACT.

41 Cases involving an area of 31.427 are pending in this District for disposal out of this 19 cases relates to Sub-Collector Berhampur 2 cases relates to Sub-Collector Chatrapur and rest 20 case relates to Sub-Collector, Bhanjangan. A.D.M instructed all the Sub-Collectors to take steps for immediate disposal of all these cases and restore the case land to the eligible SC & ST people forthwith.

CEILING CASES

27 Ceiling Cases with a vesting area of Ac. 860.952 is pending in different Tahasils for disposal. These cases are said to be covered under litigation in different courts. A.D.M instructed the Tahasildars to take immediate steps for early disposal of the cases under litigation in different Courts for its subsequent distribution to beneficiaries.

FOREST SETTLEMENT CASES

A.D.M. reviewed the collection of application by the Tahasildars against the Target given to them in last Revenue Meeting. Except Tahasildar Patrapur & Sorada, the other Tahasildar i.e. Bhanjanagar, Sanakhemundi, J.N.Prasad, and Kodala have not achieved the Target. A.D.M. instructed these Tahasildars to recoup the short fall of collection of application in the month of December 2009.

GENERAL

01. The Tahasildars of mother Tahasil are instructed to transfer all the Revenue Cases to the newly created Tahasils on proper Chalan forthwith.
02. Steps be taken to reduce the un-collectable dues.
03. Tahasildars should hold regular and required no. of camps courts in the R.I. circle and all the cases should be disposed of in the Camp Court only.
04. The Tahasildars Bhanjanagar, Kodala, Sorada. Berhampur, Purushottampur, Digapahandi, J.N.Prasad and Ganjam are instructed to submit the ex-gratia case records for sanction of ex-gratia to the victims pending with them immediately to District Office.
05. Tahasildars to verify the genuine of ceiling surplus land reserved for public purpose as well as shown as unsuitable for agriculture during their tour to circle office.
06. Sub-Collectors must co-ordinate the Sub-Divisional Level Committee Meeting with the Drugs Inspector and Police Authority and start enforcement for detection of illegal sale of Medicine.
07. The Tahasildars are instructed to intimate the Bank account number of Tahasil at Tahasil head quarters immediately to Secretary Red Cross.
08. Tahasildars are instructed to spare a suitable vacant room of their Tahasil for construction of Computerization Record Room to OCAC.
09. All the Sub-Collectors and Tahasildars are instructed to submit compliance report on the pending Audit report and Inspection report to District Office forthwith.

The meeting ended with vote of thanks to the Chair and the participants.

**SD/-
COLLECTOR, GANJAM**

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Memo No (Rev.XVI-2/09) / 72 Date 11th January 2010

Copy submitted to Secretary to Revenue Divisional Commissioner (SD), Berhampur for favour of kind information.

**SD/-
COLLECTOR, GANJAM**

Memo No (Rev.XVI-2/09) / 73 Date 11th January 2010

Copy forwarded to all Sub-Collectors / Tahasildars of this District for information and necessary action. They are requested to furnish the compliance on the items point wise by 15.05.2009.

Copy to Deputy Collector, Touzi , Establishment , Supdt of Land Records, / District Sub-Registrar, Ganjam, Chatrapur, / Mining Officer, Ganjam Circle, Berhampur for information and necessary action.

Copy to P.A. to Collector, Ganjam / Steno to A.D.M. (Gen)Ganjam for kind perusal of Collector/ ADM.

**SD/-
COLLECTOR, GANJAM**